



VACANCY

Mechanical Engineer

Full Time, Permanent

As a founder member of the Football League (EFL), Bolton Wanderers is a football club that is internationally renowned, having played in all four professional leagues of English football, as well as winning the FA Cup on four occasions.

Following the acquisition of the club in 2019, Football Ventures (Whites) Ltd owns Bolton Wanderers as well as Bolton Whites Hotel and under the chairmanship of Sharon Brittan is moving towards an exciting and sustainable future.

We now have a fantastic opportunity for a Mechanical Engineer to manage the maintenance operation of the Stadium and associated facilities, including the training ground, by overseeing the effective operation of all plant and equipment, and maintenance of fixtures and fittings ensuring a safe environment for guests, visitors and employees.

As an equal opportunities employer, Bolton Wanderers Football Club is committed to the equal treatment of all current and prospective employees and does not condone discrimination on the basis of age, disability, sex, sexual orientation, pregnancy and maternity, race or ethnicity, religion or belief, gender identity, or marriage and civil partnership. We aspire to have a diverse and inclusive workplace and strongly encourage suitably qualified applicants from a wide range of backgrounds to apply and join us.

BWFC seek to ensure that all children and young people are protected and kept safe from harm while they are with staff and volunteers within Bolton Wanderers activities. Everyone at Bolton Wanderers have a safeguarding responsibility to all work colleagues, fans and any vulnerable adults and children.

This position comes with a competitive salary, healthcare and pension package after a probation period. Development opportunities will also be offered for this role. If you think you would be suitable for the role please send your CV and a covering letter to hr@bwfc.co.uk

Closing date for applications: Wednesday 11th October 2023 at 5pm

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Job Description

Job Title	Mechanical Engineer	Contract Type	Full Time / Permanent
Reporting To	Facilities Manager	Department	Facilities
Location	Stadium	Responsible for (if manager)	N/A

Role Purpose

Proactively and promptly deal with any matters or requests concerning mechanical maintenance, and to remain observant and proactive towards other maintenance needs or hazards throughout the sites in order to preserve the aesthetic condition and safe operation.

To provide match day cover, for every Home fixture at the Stadium, as well as any other large events where Maintenance are required to be in attendance.

Main areas of responsibility

- Carry out PPM (Preventative Planned Maintenance) tasks on various systems in accordance with current legislations. In particular, to take responsibility for L8 monitoring, recording and HSG274 compliance.
- Carry out mechanical fault finding, repairs and minor installation works, to include heating, hot and cold water services from a mechanical/plumbing aspect.
- Respond to requests from the Maintenance Freshdesk facility, during normal working hours.
- Liaise with Facilities Manager to source, order & collect specified engineering materials as required by the task
- Provide advice in areas of expertise.
- Support other trades and technicians in carrying out their duties, assist in remedial work to all plant, equipment & services, where appropriate and as required.



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- Be an ambassador of the Group, providing excellent customer service at all times whilst portraying a professional image
- Perform other duties as required, which are considered relevant to the post and to the objectives of the Group as identified by the Facilities Manager.
- Treat all colleagues as customers ensuring respectful positive outcomes across communications.
- Adhere to and abide by all BWFC policies, procedures and guidelines especially remembering responsibilities to others under Equal Opportunities, Health and Safety, Equality and Diversity
- This post is subject to a DBS disclosure

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Person Specification

Job Title: Mechanical Engineer

	Desirable Requirements
Qualifications	<ul style="list-style-type: none">• C&G Legionella - Combined Water Management Course (Essential or Equivalent)• A formal mechanical/plumbing/building services trade qualification – Essential• Experience of working to HSG274 - Essential• Water Regulations and UVHW Certificate – Highly Desirable• Swimming Pool water quality monitoring and management - Desirable• Demonstrate an understanding of Health & Safety in the Workplace.• Previous experience in the mechanical/plumbing/Heating & Ventilation maintenance field, within a building services environment.
Experience	<ul style="list-style-type: none">• Recent experience in a similar role and to have worked in industry as a maintenance mechanical engineer where safety and good practice are essential.• Health and Safety Certificate preferred.• Good IT skills• Ability to communicate clearly and effectively• To liaise with contractors on site to ensure Permits to Work are completed in compliance with Health and Safety procedures. To oversee work carried out by contractors• To be trained in function and operation of safety equipment (fire alarms/UPS/Standby Generator/Heating and Ventilation Systems)
Knowledge, Skills and Qualities	<ul style="list-style-type: none">• Excellent team player.• Hold or able to obtain DBS Check• Willing to learn new skills and undertake additional training, when required• Ability to work under own initiative and with limited supervision• Versatile and willing to undertake other trade tasks (within ability) upon request.• Full UK driving licence• Ability to prioritise deadlines• Fit and healthy with no prior medical condition that might be aggravated due to the nature of the work to be carried out



Knowledge,
Skills and
Qualities

- To have a thorough knowledge of all relevant plant and equipment in the Stadium and to maintain these in efficient working order by following routine maintenance procedures
- To adopt a proactive approach by carrying out a regular walk round of the Stadium and grounds and to promptly attend to and deal with potential problems
- To carry out weekly Legionella flushing within the Stadium, and to be the main point of contact for the designated Water Hygiene contractor.
- To deal with complaints/problems politely and positively, and to make every effort to resolve them
- To deal appropriately with any maintenance issues raised, giving priority to those issues which compromise Health and Safety or Security
- To liaise with contractors on site to ensure Permits to Work are completed in compliance with Health and Safety procedures. To oversee work carried out by relevant contractors
- To carry out work on ad hoc projects using your skills and knowledge to ensure the most efficient and effective outcome for the business
- To manage and oversee the matchday operations with the standby team
- To ensure the Stadium complies with the functional and operational requirements of the General Safety Certificate and Public Entertainments Licence
- Use, operate and store all tools, equipment and materials safely and securely to comply with statutory regulations eg COSHH
- Carry out checks of maintenance materials at least weekly, keeping stock levels to the minimum necessary to maintain continuity of service
- Maintain operational standards to the highest possible level in respect of service, health and safety and ensure that there is minimal wastage
- From time to time, carry out tasks as requested by the Facilities Manager, and as per normal expectations